

Sprint Retrospective Meeting Minutes

Attendees: Michaela Dunston, Mario Vega, Eduardo Chung, & Alejandro Arrocha

Start time: 23:50

End time: 23:58

What went wrong?

- Did we do a good job estimating our team's velocity?
 - After our discussion, we accurately determine sprint velocity for the sprint, we estimated team velocity at 4 for this fifth sprint.
- Did we do a good job estimating the points (time required) for each user story?
 - Yes.
- Did each team member work as scheduled?
 - Yes, every team member adhered to their schedules, promptly responded to messages, and readily collaborated. We would confidently assert that we worked cohesively and efficiently as a team.
- What went right?
 - Finished training.
 - Finished working on Poster presentation.

How to address the issues in the next sprint?

- How to improve the process?
 - Final Sprint is coming up and it is more preparation for the presentation.
- How to improve the product?
 - To be determined.
 - User Training and Documentation
 - Celebration and Recognition